

Student Athlete Academic Support

Study Hall Hours Substitution

Name:		Team:	
Date:		Start Time:	
		End Time:	
Academic Support: (Circle One)	Writing Center Math Center Language Lab Tutoring Office Hours	Attendance Verification Signature from Staff: (Tutor, Writing Lab Staff, Math Lab Staff, Professor etc.)	
Objective:			

****Attendance is subject to follow-up verification from Student-Athlete Support Services**

Study Hall Form Guidelines

- **Maximum Usage:** Each form may account for up to **2 hours per week** only.
- **Separate Submissions Required:** A new form must be submitted for every individual meeting or tutoring session. Multiple sessions **cannot be combined** into a single form.
- **Objective Requirement:** To be accepted, each form must include a clear and concise objective describing the purpose of the session.
- **Legibility Matters:** Unreadable or illegible forms will not be accepted and will not count toward study hall hours.
- **Submission Deadline:** Forms must be submitted **no later than NOON** during the same week the session occurred to your athletic academic advisor. **Late submissions will not be counted** and **cannot be carried over** to future weeks.