



COMMUNITY-ENGAGED FELLOWS POSITION DESCRIPTION

[Center for Community Engagement to advance Scholarship and Learning](#) and [DU Grand Challenges](#)

AY 2025-2026

The Center for Community Engagement to advance Scholarship and Learning (CCESL) understands *community engagement* to be an approach to academic work emphasizing collaborative, mutually beneficial community partnerships for community impact.

Community-Engaged Fellows advocate for community engagement and pursue community-engaged work. During the academic year, Fellows serve as ambassadors for CCESL, mentor students, learn and reflect with their peers, and contribute to a community-engaged project. Community-engaged scholarly projects are led by DU faculty or staff, and Fellows collaborate to provide support to the project while contributing their unique expertise, skills, and perspectives. Through this work, Fellows develop the knowledge, skills, and commitments to become agents of collaborative change, and they connect their academic and professional endeavors to supporting thriving communities.

For an up-to-date list of projects seeking Fellow support, click [here](#). More positions may be added to this list as projects are added.

WHO IS ELIGIBLE:

All graduate students enrolled for the entire 2025-2026 academic year. Undergraduates who demonstrate advanced expertise and experience in community engagement will also be considered. International students are welcome to apply.

COMPENSATION, TIME COMMITMENT, AND IN-OFFICE EXPECTATIONS:

- **Pay Rate:** \$20.00-\$23.00/hour, commensurate with education level and relevant experience
- **Hours:** 10 hours/week for Fall-Spring quarters, with most hours occurring during normal business hours
- **In-office:** At least 4 hours/week in-office or at CCESL-sponsored events, including: weekly 90-minute Fellows meeting and biweekly 1to1 meetings with a CCESL staff member

RESPONSIBILITIES:

COMMUNITY-ENGAGED PROJECT (E.G., RESEARCH, CREATIVE WORK, AND OTHER COLLABORATIVE WORK)

- Create, review, and pursue a quarterly personal action plan
- Fellows will fulfill stated responsibilities or duties related to their project. To view each community-engaged project and their duties, click [here](#).
- Actively communicate, build relationships, and collaborate with team members, community partners, and project leads
- Present community-engaged scholarship in relevant academic and community outlets



ADVANCING COMMUNITY ENGAGEMENT

- Attend and support CCESL events, activities, and projects
- Give presentations to departments, student organizations, and classes
- Promote community engagement and CCESL's student programs (e.g., through participating in tabling and contributing content to be shared on CCESL's communication outlets)

MENTORING

- Meet with students regularly for 1to1s (e.g., biweekly, 30-minute 1to1s)
- Facilitate reflection, guidance, and support to Scholars (Scholars are students involved in community-engaged projects)
- Support Scholars in completing project duties, ePortfolios, and other Scholar requirements

PEER LEARNING AND REFLECTION

- Participate in 90-minute weekly Fellows meetings for personal and professional development
- Complete all required trainings, readings, and other work related to the position
- Create and present an ePortfolio (website) that summarizes and reflects upon Fellow's project/collaborative work

BENEFITS:

In addition to an hourly wage, Fellows receive access to project funds, professional development, and mentorship.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Oral and written communication skills
- Interpersonal skills
- Organizational skills and ability to set and meet deadlines
- Adaptability and flexibility
- Experience in community engagement, civic engagement, or community organizing
- Commitment to social justice and anti-oppression

REQUIRED QUALIFICATIONS:

- Be a graduate students enrolled for the entire 2025-2026 academic year.
- Undergraduates who demonstrate advanced expertise and experience in community engagement will also be considered.
- International students are welcome to apply.

HOW TO APPLY:

Applications for the 2025-2026 academic year are now open. Priority deadline for review of applications is July 7th, 2025 at 8 am MST. Review of applications will continue until the position is filled. [Apply here.](#)



WORKING ENVIRONMENT:

- Standard office environment.
- Unexpected interruptions occur often, and stress level is low to moderate.
- Noise level is quiet to moderate.

PHYSICAL ACTIVITIES:

- Use of standard office equipment

MORE INFORMATION:

Learn more about CCESL and the Community-Engaged Fellows Program [here](#). Contact Associate Director John Macikas at John.Macikas@du.edu with questions.